

The Consulate General of India in Fukuoka  
is seeking individuals for the post of Interpreter

**Last date for applying: 07 November, 2025**

**Working Hours:** 0900-1730 hrs (5 days a week). Selected candidate should be willing to work beyond prescribed office hours and on weekends/holidays, as and when need arises. The employment will be based in Fukuoka only.

**Salary:** Starting ¥ 481,528/- per month.

**Qualifications Required:** A degree from a recognized University. Certification in English proficiency such as TOEIC, TOEFL.

**Age:** Preferably 20-45 Years old as on last date for applying.

**Experience:** At least 5 Years experience as translator/interpreter

**Language:** Clear understanding and ability to speak, read and write in English and Japanese. Ability to translate letters/email from English to Japanese and vice versa.

**Skills:** Computer Knowledge with emphasis on MS Word, Excel and Powerpoint, with a minimum typing speed of 30 words per minute. Ability to translate quickly, confidently and accurately, speak clearly in both languages (Japanese-English) using proper pronunciation, enunciation and polite expressions.

**Mental and Physical Health:** Candidate should be in good mental and physical health. At the time of offer of appointment, candidates need to submit a medical fitness certificate.

**For Foreign Nationals other than Japanese:** Only candidate having local work-permit/resident visa in compliance with local rules and regulations to work in Foreign Diplomatic Missions will be eligible for consideration.

How to apply:

- 1 Interested applicants must submit the following:
- 2 Detailed CV/Resume with a Cover letter
- 3 Filled Pro-forma Application Form ([Link](#))
- 4 Passport size photograph
- 5 Copy of Educational Qualifications and Work Experience
- 6 Copy of Passport & Residence card

Submit your application to:

**Head of Chancery**  
Consulate General of India, Fukuoka  
**Email: [admin.fukuoka@mea.gov.in](mailto:admin.fukuoka@mea.gov.in)**

**Please note:** Only those candidates suitable for the position will be contacted.

Consulate General of India  
Fukuoka

PROFORMA OF APPLICATION FORM  
**For the position of Interpreter**

1. Name :
2. Nationality :
3. Date of Birth:
4. Current Address:
5. Contact Number:
6. Language Proficiency:

<b>Language</b>	<b>Level of Proficiency (Speaking/reading/writing)</b>	<b>Relevant Certification (if any)</b>
English		
Japanese		
Mention others (if any)		

7. Academic Background:

<b>S.No.</b>	<b>Institution name</b>	<b>Degree/Course</b>	<b>Year</b>	<b>Achievement (s)</b>

8. Work Experience:

<b>S.No.</b>	<b>Organization name</b>	<b>Duration</b>	<b>Position</b>	<b>Key Responsibilities/ Achievements</b>

\* Please include relevant experience (if any).

Place:

(Signature of the applicant)

Date: