

The Consulate General of India in Fukuoka
is seeking individuals for the post of Interpreter

Last date for applying: 31 August, 2025

Working Hours: 0900-1730 hrs (5 days a week). Selected candidate should be willing to work beyond prescribed office hours and on weekends/holidays, as and when need arises. The employment will be based in Fukuoka only.

Salary: Starting ¥ 481,528/- per month.

Qualifications Required: A degree from a recognized University. Certification in English proficiency such as TOEIC, TOEFL.

Age: Preferably 20-45 Years old as on last date for applying.

Experience: At least 5 Years experience as translator/interpreter

Language: Clear understanding and ability to speak, read and write in English and Japanese. Ability to translate letters/email from English to Japanese and vice versa.

Skills: Computer Knowledge with emphasis on MS Word, Excel and Powerpoint, with a minimum typing speed of 30 words per minute. Ability to translate quickly, confidently and accurately, speak clearly in both languages (Japanese-English) using proper pronunciation, enunciation and polite expressions.

Mental and Physical Health: Candidate should be in good mental and physical health. At the time of offer of appointment, candidates need to submit a medical fitness certificate.

For Foreign Nationals other than Japanese: Only candidate having local work-permit/resident visa in compliance with local rules and regulations to work in Foreign Diplomatic Missions will be eligible for consideration.

How to apply:

- 1 Interested applicants must submit the following:
- 2 Detailed CV/Resume with a Cover letter
- 3 Filled Pro-forma Application Form (Link)
- 4 Passport size photograph
- 5 Copy of Educational Qualifications and Work Experience
- 6 Copy of Passport & Residence card

Submit your application to:

Head of Chancery
Consulate General of India, Fukuoka
Email: admin.fukuoka@mea.gov.in

Please note: Only those candidates suitable for the position will be contacted.

Consulate General of India
Fukuoka

PROFORMA OF APPLICATION FORM
For the position of Interpreter

1. Name :
2. Nationality :
3. Date of Birth:
4. Current Address:
5. Contact Number:
6. Language Proficiency:

Language	Level of Proficiency (Speaking/reading/writing)	Relevant Certification (if any)
English		
Japanese		
Mention others (if any)		

7. Academic Background:

S.No.	Institution name	Degree/Course	Year	Achievement (s)

8. Work Experience:

S.No.	Organization name	Duration	Position	Key Responsibilities/ Achievements

* Please include relevant experience (if any).

Place:

(Signature of the applicant)

Date: